



## Learning Today, Leading Tomorrow

### PTA meeting

Date: 24/06/2022

Present: Mrs Rahman, Mihaela (Elizabeth Yr 3), Oba (Sufiyan Yr 1) Samira (Abdullaahi Yr 6), Salma (Mazin Yr 3), Azeem, Renee, Rabia, Ms Gordon, Ms William

Apologies: Erica's mum

Absent: Erica's mum

Chair: Mrs Rahman

Idea	Action
Actions from last week	<ul style="list-style-type: none"> <li>• PTA meeting outside under gazebo</li> <li>• Whatsapp group – any updates from RG - we are in the process of setting up email communication as we feel this would be a more formal way of a school communicating with parents. With a whatsapp group there may be issues that arise that may make other parents / carers vulnerable</li> <li>• Parent reps – any updates from RG – yes approval given</li> <li>• Rabia and Renee – PTA board and banner updates</li> <li>• Parents – any updates from companies – Erica's mum and Elizabeth's mum have donated stuff from B&amp;M</li> <li>• Put some events down on calendar so DC can authorise – do termly events</li> <li>• Azeem – will haircut stall go ahead? – won't be able to do this now</li> <li>• Will sweet cones be donated? – will remind them again</li> </ul>
Decoration/bunting for summer fair	<ul style="list-style-type: none"> <li>• Patricia – get class to decorate buntings for the event –</li> <li>• RG will ask DC to take out big flags</li> <li>• Stage decoration – black fabric, instrument notes</li> <li>• Timetable will be given nearer the time when performances are happening</li> </ul>
Non-uniform day bring a bottle	<ul style="list-style-type: none"> <li>• Can someone collect? – prefects will collect all the bottles</li> </ul>
Other donations	<ul style="list-style-type: none"> <li>• Lots of donations have come from parents, staff and external stakeholders – thank you everyone!</li> <li>• Donations from businesses are being mentioned on school's twitter feed – please ask them to follow us @DownsellPrimary</li> <li>• Karen H (staff) – donating 50 sweet cones and halal too – can price</li> </ul>

	them at £1 and have a look at size
PTA section on newsletter	<ul style="list-style-type: none"> <li>• RG approved and can have a PTA section on the newsletter – weekly updates MR will send</li> </ul>
AOB	<ul style="list-style-type: none"> <li>• Ms Williams – dessert stall – donations from parents – remind them – MR send RG poster</li> <li>• Rabia – can we stamp people so we know they’re in? RG to speak to DC</li> <li>• Renee – raffle timings for announcements – MR said 3.30pm will be announced</li> </ul>
<b>Agenda for next meeting</b>  <b>Fri 1<sup>st</sup> July</b>	<ul style="list-style-type: none"> <li>• Monwara update on events calendar</li> <li>• Deanna update on any other parent reps and poster up, ask parents for help on the day</li> <li>• DC and PA – take out big flags</li> <li>• MR – send RG twitter handle for newsletter, weekly update PTA, dessert stall pic</li> <li>• RC to check with DC about stamps for entry</li> <li>• Ask Ms Kerr and Ms G to come and talk about culture day – would you like PTA to help somehow?</li> </ul>